

LAKE ST·CLAIR  
**PUMPHOUSE·POINT**  
TASMANIA

## **Assistant Manager**

We are seeking a positive, versatile and experienced Assistant Manager to be part of our close-knit and dynamic team. Within this unique wilderness retreat, you will possess a specific focus on managing our Front Office operations, a genuinely personable approach to hospitality and delivering a world-class experience to our guests.

The primary duties of this hands-on position are:

- To support and assist the General Manager in providing oversight and leadership to all operations and the team
- To assist and oversee the effective management and operations of the Front Office
- To ensure the smooth and efficient functioning of day to day property operations including Food and Beverage, Housekeeping, Facilities, Guest Relations and Administration

You will have proven leadership experience in a similar style property with demonstrated reliability and superior organisational skills. Responding quickly on your feet in a dynamic environment, you are able to maintain energy and composure. You need to be able to think outside the box and ensure continuous drive for improvement within this role and the team.

We are offering a generous salary package to the right candidate, including self contained accommodation and other entitlements. Knowledge of Room Master would be advantageous.

Come and join the adventure in the remote Tasmanian Wilderness!

Email your resume and covering letter to:

Craig Arlidge

General Manager

[craig@pumphousepoint.com.au](mailto:craig@pumphousepoint.com.au)